# **Privacy policy**

#### 1. Data Protection

#### **General Information**

Your privacy is important to us.

This privacy policy addresses how we collect, use, disclose, transfer, and store your information. It provides a simple overview of what happens to your personal data while visiting this website. Personal data is any kind of data by which you can be personally identified. Our privacy policy gives you more detailed information about data privacy.

#### Data collection on this website

#### Who is responsible for the collection of data on this website?

Data processing on this website is carried out by the website administrator. His contact details can be found in the section "responsible party" in this privacy policy.

## How do we collect your data?

Data is collected automatically or after your approval when you visit the website. Primarily we collect technical data (e.g., Internet browser, operating system, or time of viewing the page). This data is collected automatically as soon as you enter this website.

#### What do we use your data for?

Part of the data is collected to ensure an error-free provision of our website. Other Data may be used to analyze your user behavior.

#### What rights do you have regarding your data?

You have the right at any time to receive information - free of charge - about the origin, recipient, and purpose of your stored personal data. You also have a right to request the correction or deletion of this data. If you have given your approval to data processing, you can revoke this approval at any time for the future. You also have the right to request the restriction of the processing of your personal data under certain circumstances. Furthermore, you have the right to file a complaint with the competent supervisory authority.

You can contact us at any time if you have questions regarding your data or anything else regarding the subject of data protection.

# Third-party analytics

When visiting this website, your surfing behavior can be statistically analyzed. This is done mainly with so-called analysis programs.

Detailed information about these analysis programs can be found below.



# 2. Hosting

#### All-Inkl

We host our website with All-Inkl. Provider is ALL-INKL.COM – Neue Medien Münnich, Inh. René Münnich, Hauptstraße 68, 02742 Friedersdorf (subsequently All-Inkl). For details, please see the privacy policy from All-Inkl: <a href="https://all-inkl.com/datenschutzinformationen/">https://all-inkl.com/datenschutzinformationen/</a>.

The use of All-Inkl is based on Art. 6 para. 1 lit. f DSGVO. We have a legitimate interest in ensuring that our website is presented as reliably as possible. If a corresponding approval was requested, the processing is carried out exclusively on the basis of Art. 6 Para. 1 lit. a DSGVO and § 25 Para. 1 TTDSG, as far as the consent allows the storage of cookies or access to information in the user's device (e.g., device fingerprinting) as defined by the TTDSG. The consent can be revoked at any time.

We have contract with the above-mentioned provider. This is a contract required by data protection law, which ensures that any personal data of our website visitors will be processed only according to our instructions and in compliance with the DSGVO.

# 3. General notes and obligatory information

#### **Privacy**

The operator of this website takes the protection of your personal data very seriously. We treat your personal data confidentially and in accordance with the statutory data protection regulations as well as this privacy policy.

When you use this website, various personal data are collected. Personal data is data with which you can be personally identified. This Privacy policy explains what data we collect and what we use it for. It also explains how and for what purpose this is done.

We would like to point out that data transmission over the Internet (e.g., communication by email) can have security risks. Complete protection of the data from access by third parties is not possible.

#### Responsible party

Responsible for any kind of data processing on this website is:

Markus Ulrich Peter Balke Am Gebrannten Heidgen 97 47249 Duisburg Germany

Telephone: +49 (0)172 245 4441 E-Mail: m.balke@relo-service.de



#### Storage period

Unless a more specific storage period has been specified within this privacy policy, your personal data will remain with us until the purpose for the data processing ceases to apply. If you make a legitimate request for deletion, or you revoke your approval for data processing, your data will be deleted, unless we have other legally permissible reasons for storing your personal data (e.g. retention periods under tax or commercial law). In the latter case, the deletion takes place after these reasons cease to exist.

### General information on the legal basis for data processing on this website

If you have given us your approval to process your data, we do so based on Art. 6 para. 1 lit. a DSGVO or Art. 9 para. 2 lit. a DSGVO. Special categories of data are processed according to Art. 9 (1) DSGVO. In the event of an explicit approval to the transfer of personal data to third countries, the data processing is also carried out based on Art. 49 para. 1 lit. a DSGVO. If you have consented to the storage of cookies or to the access to information in your device (e.g., via device fingerprinting). Data processing is additionally carried out based on § 25 para. 1 TTDSG. You can revoke your approval at any time.

If your data is required for fulfillment of the contract or for the performance of pre-contractual measures, we process your data based on Art. 6 para. 1 lit. b DSGVO. Furthermore, we process your data as far as this is necessary for the fulfillment of a legal obligation based on Art. 6 para. 1 lit. c DSGVO. The data processing may also be based on our legitimate interest according to Art. 6 para. 1 lit. f DSGVO. Information on the relevant legal basis in each individual case is provided in the following paragraphs of this privacy policy.

#### Revoking your approval to data processing

Many data processing operations are only possible with your consent. You can revoke already given consent at any time. The lawfulness of the data processing carried out until the revocation data processing remains unaffected by the revocation.

# Right to object to the collection of data in special cases as well as to direct advertisement (Art. 21 DSGVO)

IF THE DATA PROCESSING IS CARRIED OUT ON THE BASIS OF ART. 6 ABS. 1 LIT. E OR F DSGVO, YOU HAVE THE RIGHT TO OBJECT AT ANY TIME, ON GROUNDS ARISING FROM YOUR PARTICULAR SITUATION TO OBJECT TO THE PROCESSING OF YOUR PERSONAL DATA. THIS ALSO APPLIES TO PROFILING BASED ON THESE PROVISIONS. THE RESPECTIVE LEGAL BASIS ON WHICH PROCESSING IS BASED CAN BE FOUND IN THIS DATA PROTECTION DECLARATION. IF YOU OBJECT, WE WILL NO LONGER PROCESS YOUR PERSONAL DATA CONCERNED. UNLESS WE CAN DEMONSTRATE LEGITIMATE GROUNDS FOR THE PROCESSING THAT OUTWEIGH YOUR INTERESTS, RIGHTS AND FREEDOMS, OR THE PROCESSING SERVES THE PURPOSE OF ASSERTING, EXERCISING OR DEFENDING LEGAL CLAIMS (OBJECTION ACCORDING TO ART. 21 PARA. 1 DSGVO).

IF YOUR PERSONAL DATA IS PROCESSED FOR THE PURPOSE OF DIRECT MARKETING, YOU HAVE THE RIGHT TO OBJECT AT ANY TIME TO THE PROCESSING OF YOUR PERSONAL DATA FOR THE PURPOSE OF SUCH ADVERTISING. THIS ALSO APPLIES TO PROFILING, IF IT IS CONNECTED WITH DIRECT ADVERTISING. IF YOU OBJECT, YOUR PERSONAL DATA WILL SUBSEQUENTLY NO LONGER BE USED FOR THE PURPOSE OF DIRECT ADVERTISING (OBJECTION ACCORDING TO ART. 21 ABS. 2 DSGVO).



### Right of appeal to the competent supervisory authority

In the event of violations of the GDPR, the affected person shall have a right of appeal to a supervisory authority, in particular in the Member State of their habitual residence, their place of work or the place of the alleged infringement. The right of appeal exists without prejudice to other administrative or judicial remedies.

#### Right to data portability

You have the right to have the data which we process (automatically, based on your approval, or in fulfillment of a contract) handed over to you or to a third party in a common format. If you request the direct transfer of the data to another person responsible this will only be done if it is technically feasible.

### Information, deletion and rectification

Within the scope of the applicable legal provisions, you have the right - free of charge - to receive information about your stored personal data, their origin and recipient and the purpose of the data processing and, if applicable, a right to correction or deletion of this data. For this as well as other questions about personal data, you can contact us at any time.

## Right to restrict the processing

You have the right to request the restriction of the processing of your personal data. For this purpose, you can contact us at any time. The right to restriction of processing exists in the following cases:

- If you dispute the accuracy of the personal data that we have stored, we generally need time for verification. For the duration of the examination, you have the right to restrict the processing of your personal data.
- If the processing of your personal data was/is unlawful, you may request the restriction of data processing instead of deletion.
- If we no longer need your personal data, but you need it to exercise, defend or enforce legal claims, you have the right to request the restriction of the processing of your personal data instead of deletion.
- If you have filed an objection based on Art. 21 (1) DSGVO, an assessment shall be made concerning your interests and ours. As long as it has not been determined whose interests prevail, you have the right to demand the restriction of the processing of your personal data.

If you have restricted the processing of your personal data, this data may - apart from being stored - only be processed in the following cases:

- With your permission or for the assertion, exercise, or defense of legal claims.
- For the protection of the rights of another natural or legal person.
- For reasons of an important public interest of the European Union or a Member State.

## **Objection to advertising e-mails**

We object to using the contact data published within the scope of the imprint obligation for sending not explicitly requested advertising or information material. We expressly reserve the



right to take legal action in the case of sending advertising information, for example through spam e-mails.

## 4. Data collection on this website

#### Cookies

Yes, we do use cookies. Cookies are small text files that a site or its service provider transfers to your computer's hard drive through your Web browser. They do not cause harm to your device. They are stored either temporarily for the duration of a session (session cookies) or permanently (permanent cookies) on your device. Session cookies are automatically deleted after the end of your visit. Permanent cookies remain stored on your device until you delete them yourself or until they are automatically deleted by your web browser.

In some cases, cookies from third-party companies may also be stored on your device when entering our site (third-party cookies). These are required to be able to use certain services of the third-party company (e.g., cookies for processing payment services).

Cookies have various functions. They enable the sites' or service providers' systems to recognize your browser and capture and remember certain information. Many cookies are technically necessary. Certain website functions would not work without them (e.g., the shopping cart function or the display of videos). Other cookies are used to evaluate user behavior.

Cookies that are necessary to carry out the electronic communication process, to provide certain functions that you have requested (e.g., for the shopping cart function) or to optimize the website (e.g., cookies to measure the web audience) are stored based on Art. 6 (1) lit. f DSGVO, unless another legal basis is specified. The website operator has a legitimate interest in storing necessary cookies for the technically error-free and optimized provision of its services. If approval to the storage of cookies and comparable recognition technologies has been requested, processing is carried out exclusively on the basis of this approval (Art. 6 para. 1 lit. a DSGVO and § 25 para. 1 TTDSG). The approval can be revoked at any time.

You can configure your browser so that you are informed about the setting of cookies. Your browser will then only allow cookies in individual cases, exclude the acceptance of cookies for certain cases or in general. It will also activate the automatic deletion of cookies when closing the browser. When cookies are disabled, the functionality of this website may be limited.

If cookies are used by third-party companies or for analysis purposes, we will inform you about this separately within the framework of this data protection declaration and, if necessary, request your approval.

#### Cookie consent with consentmanager AB

This website uses the cookie consent technology provided by the company consentmanager AB. This technology is used to obtain your approval to storing certain cookies on your device and to document this in accordance with data protection law. The provider is the company consentmanager AB, Håltegelvägen 1b, 72348 Västerås, Sweden.

Website: <a href="https://www.consentmanager.net/">https://www.consentmanager.net/</a>.



When entering our website, the following personal data is transferred to consentmanager AB:

- Your approval(s) or the revocation of your approval(s)
- Your IP Address
- Information about your browser
- Information about your device
- Time of your visit to the website

Furthermore, consentmanager AB stores a cookie in your browser in order to be able to allocate the consents granted to you. The data collected is stored until you make the request to have it deleted, delete the consentmanager AB cookie yourself or the purpose for storing the data no longer applies.

Mandatory legal storage obligations remain unaffected.

Consentmanager AB is used to obtain the legally required approvals for the use of cookies. The legal basis for this is Art. 6 para. 1 p. 1 lit. c DSGVO.

#### Requests made by e-mail, telephone, or fax

If you contact us by e-mail, telephone or fax, all relevant personal data (name, inquiry) will be stored for the purpose of processing your request. We do not share this data without your approval. The processing of this data is based on Art. 6 (1) lit. b DSGVO, provided that your request is related to the performance of a contract or is necessary for the implementation of pre-contractual measures. In all other cases, the processing is based on our legitimate interest in the effective handling of the requests addressed to us (Art. 6 (1) (f) DSGVO) or on your approval (Art. 6 (1) (a) DSGVO). The approval can be revoked at any time.

The data you send to us via contact requests will remain with us until you request us to delete it, revoke your approval to store it, or the purpose for storing the data no longer applies (e.g., after we have completed processing your request). Mandatory legal provisions - in particular any retention periods - remain unaffected.

Date: 02.09.2022

